

Alberta Education—Off Campus Education

Summary

The following six Off Campus Education Courses & Programs are designed to help students acquire the knowledge, skills, and attitudes related to work and life roles through participation in out-of-class study. Alberta Education dictates their required Prerequisites, recommends additional Prerequisites, and suggests Complementary courses.

1. Work Study

An opportunity for Junior and senior high school students to apply the knowledge, skills, and attitudes they have acquired in coursework to real-life situations through a school-community partnership arrangement.

Work Study components are integrated with other courses so no additional credit is awarded for the Work Study portion of the course.

2. Workplace Readiness/Practicum

This is one of the nine strands for Knowledge and Employability (K & E), junior and senior high students, to explore occupational possibilities, and gain entry-level employability skills. At the junior high level they are integrated with other courses so no additional credit is awarded. At the senior high level they help students earn five credits for each Workplace Readiness of Workplace Practicum Course that can be used for a Certificate of High School Achievement or an Alberta High School Diploma.

Workplace practicums can be extended in time and credits by allocating Work Experience credits to any/all five credit Workplace Practicum Courses. K & E senior high students may use *Workplace Readiness 10-4* in lieu of *HCS3000: Workplace Safety Systems* as the prerequisite for their first off-campus education program.

3. Work Experience 15—25—35

These are separate courses intended for students in Grades 10, 11, and 12. Each course is time based (25 hours/credit) and each course can be used to earn from 3 – 10 credits—at 25 hours per credit.

Students can apply a maximum of 15 credits in Work Experience toward their diploma requirements.

These courses are not sequential. A student may enroll in Work Experience 35 without having completed Work Experience 15 and/or 25.

HCS3000: Workplace Safety Systems is the prerequisite course for the first off-campus education program. *CTR1010: Job Preparation* is a recommended prerequisite course for the second off-campus education program. *CTR3010: Preparation for Change* is a recommended prerequisite course for the third off-campus education program.

4. Career Internship 10

Career Internship is designed to prepare students just entering into high school for entry into a trade, technology or service occupation, particularly in the areas of information technology and health-related occupations. Students are advised to enroll in Career Internship or Work Experience prior to enrolling in the Registered Apprenticeship Program. This will help to confirm the mutual suitability of the student in a specific trade before he or she commits to applying to become an apprentice.

Career Internship 10 may be offered for 3, 4, or 5 credits. Credits earned may be counted toward the requirements for an Alberta High School Diploma or a Certificate of High School Achievement. Successful completion requires that students spend a minimum of 25 hours per credit in the workplace and meet the standards specified for the general and specific outcomes in the program of studies.

5. Registered Apprenticeship Program (RAP)

RAP provides the opportunity for students to earn senior high school credits toward an Alberta High School Diploma or a Certificate of High School Achievement, while simultaneously gaining experience that can be applied toward an apprenticeship while still in senior high school.

Under RAP, courses are undertaken by a student as an integral part of a planned school program under the supervision of an off-campus coordinator and the employer.

To receive RAP credits, the student must be registered as an apprentice with the Apprenticeship and Industry Training Division of Alberta Advanced Education and Technology.

If RAP is the first off campus education program undertaken by the student, *HCS3000: Workplace Safety Systems* is a prerequisite. *HCS30120: Workplace Safety Practices* is also a recommended prerequisite for RAP students.

6. Green Certificate Program

By completing a series of three courses in an agricultural production specialization, a student can earn a Level I (Technician) Green Certificate, recognized by agribusiness in Alberta, and at the same time earn 16 credits toward the Alberta High School Diploma or the Certificate of High School Achievement.

Alberta Agriculture and Rural Development charges a fee to cover the cost of the special orientation and training sessions, trade fairs, secondary trainers and testers necessary for the delivery of the Green Certificate Program.

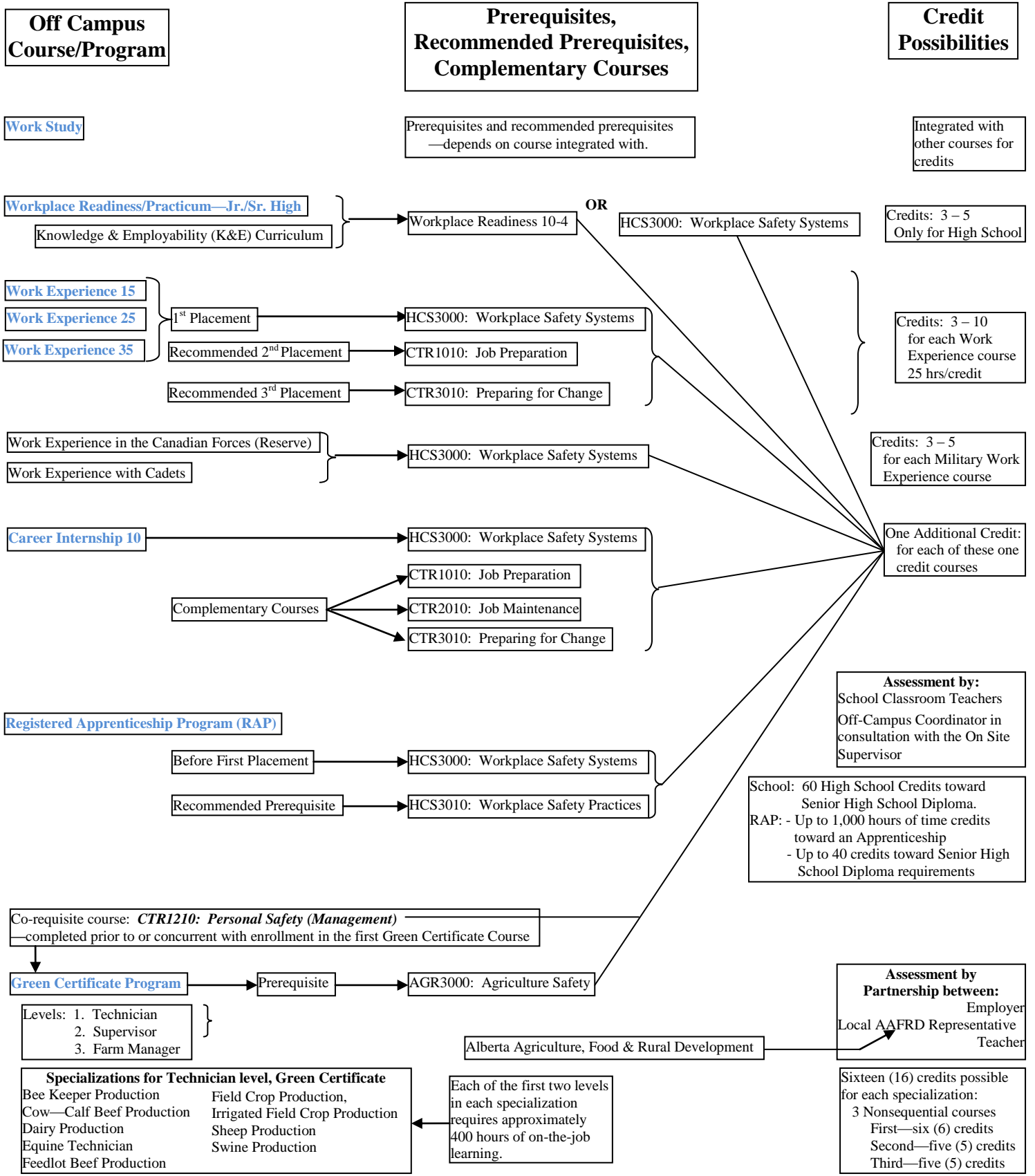
The order in which the student takes courses is normally determined by the season and work requirements at the trainer's agricultural operation. The student needs to be aware that stringent standards are maintained throughout the delivery of the program, and the number of hours of commitment to the learning activities frequently goes beyond the minimum of 25 hours per credit. Demonstration of proficiency at the specified standard often requires additional practice and self-directed study on the part of the student.

Check out the document **Courses, Prerequisites, Recommended Prerequisites, Complementary Courses, Credit Possibilities for the Six Alberta Education Off Campus Programs** for a graphical representation of the above summary information.

As of January 31, 2012 this is a one page summary of Alberta Education's Off Campus Education Programs.

This written summary was created by Dan Conroy, (www.MrConroy.com) Professional Teacher. Dan would appreciate acknowledgment if it were to be used. Feel free to use this written summary as you see fit.

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